

**Palm Lane Elementary Charter School**  
**Board of Directors Regular Meeting -- Agenda**

Date: November 18, 2019 Time: 3:30 p.m.  
Location: 1646 West Palm Ln., Anaheim 92802

**Members**

Cheryl Ball, President  
Teresa Hernandez, Treasurer  
Geronimo Gaytan, Secretary  
William O'Connell, Member  
Lucille Kring, Member

**INSTRUCTIONS FOR PUBLIC COMMENT TO THE BOARD  
BY PARENTS AND COMMUNITY MEMBERS**

Palm Lane Elementary Charter School ("Palm Lane") welcomes your participation at the meetings of the School's Board of Directors ("Board"). The purpose of a public meeting of the Board is to conduct the affairs of Palm Lane in public. Your participation assures us of continuing community interest in Palm Lane. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided and must be adhered to at all times:

1. Agendas are available to all audience members at the door to the meeting.
2. "Public Comment" cards are available to all audience members who wish to speak on any agenda items or non-agenda items that are within the board's jurisdiction. **Board and staff members may only listen to your comments. The Board and staff may not comment, respond (answer questions), engage in discussion or take any action. The Board adopts reasonable regulations on public comments. Individuals are limited to three (3) minutes. The total time allotted for public comment will not exceed fifteen (15) minutes. There shall be no action taken, nor should there be responses to, or discussion of a topic not on the agenda. The Board may (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda. Neither the Board members nor the Staff present will respond to questions or comments.**
3. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at upon request.

**1.0 OPEN GENERAL SESSION**

- a. Call to Order
- b. Establishment of Quorum  
Roll Call:  Geronimo Gaytan  Teresa Hernandez  Cheryl Ball  William O'Connell  Lucille Kring
- c. Approval of the Agenda  
Motion                      Second                       Gaytan  Hernandez  Ball  O'Connell  Kring  
Item Passes: Vote: \_\_\_\_\_                      Item Does Not Pass: Vote: \_\_\_\_\_
- d. Public Comment.

**2.0 CONSENT ITEMS (one vote)**

- 2.1 October 14, 2019 Regular Board meeting Minutes;
- 2.2 October 2019 Payroll  
Motion                      Second                       Gaytan  Hernandez  Ball  O'Connell  Kring  
Item Passes: Vote: \_\_\_\_\_                      Item Does Not Pass: Vote: \_\_\_\_\_

**3.0 CLOSED SESSION**

- 3.1 PERSONNEL: Public Employee Evaluation: Principal

**4.0 INFORMATION / DISCUSSION**

- 4.1 Principal's Report
- 4.2 Financial Report, *presented by ICON*
- 4.3 Parent Committee Report (Status of committee formation if no report prepared)
- 4.4 2019-2020 Revised Student/Parent Handbook: Free Dress Fridays

**5.0 ACTION ITEMS**

- 5.1 2019-2020 Revised Student Parent Handbook: Dress Code  
Motion                      Second                       Gaytan  Hernandez  Ball  O'Connell  Kring  
Item Passes: Vote: \_\_\_\_\_                      Item Does Not Pass: Vote: \_\_\_\_\_

Palm Lane Board of Directors  
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- 5.2 2019-2020 Wellness Policy  
 Motion Second  Gaytan  Hernandez  Ball  O'Connell  Kring  
 Item Passes: Vote: \_\_\_\_\_ Item Does Not Pass: Vote: \_\_\_\_\_
- 5.3 2019-2020 Revised Fiscal Policy and Procedures Manual, Fundraising and Cash Controls  
 Motion Second  Gaytan  Hernandez  Ball  O'Connell  Kring  
 Item Passes: Vote: \_\_\_\_\_ Item Does Not Pass: Vote: \_\_\_\_\_
- 5.4 Ratification of 2019-2020 Employment Agreement Amendment: Melissa Barron.  
 Motion Second  Gaytan  Hernandez  Ball  O'Connell  Kring  
 Item Passes: Vote: \_\_\_\_\_ Item Does Not Pass: Vote: \_\_\_\_\_
- 5.5 STEAM Teacher position job Description  
 Motion Second  Gaytan  Hernandez  Ball  O'Connell  Kring  
 Item Passes: Vote: \_\_\_\_\_ Item Does Not Pass: Vote: \_\_\_\_\_

6.0 BOARD COMMENTS.

Next Regularly Scheduled Board meeting: December 9, 2019 @ 3:30 p.m. Board members to review regular Board meeting calendar to ensure no conflicts prohibiting their attendance. P1 must be reviewed and submitted before 12/15/19.

7.0 ADJOURNMENT

Motion Second  Gaytan  Hernandez  Ball  O'Connell  Kring  
 Item Passes: Vote: \_\_\_\_\_ Item Does Not Pass: Vote: \_\_\_\_\_

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE. Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE. Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting (714) 600-5451

FOR MORE INFORMATION. Concerning this agenda, please contact (714) 600-5451.